



**TRANSFER EMPLOYEE FORM**

Pursuant to Part VI of the Charter School contract, "The School's governing body shall be fingerprinted by the school district prior to the approval of the School's contract. Board members appointed to the governing body after the approval of the School's contract must be fingerprinted within 30 days of their appointments".  
 Pursuant to Part VIII, as well as 2005 HB 1877, Jessica Lunsford Act, "The School agrees to fingerprint all employees as required by Section 1012.32, F.S. and Board Rule 6Gx13- 4C-1.021."  
 Pursuant to Part VII, "The School agrees to conduct general drug screening on all applicants for instructional and non-instructional positions with the School, in the manner set forth in School Board Rule 6Gx13- 4-1.05 and the Miami-Dade County Public Schools Drug-Free Work Place Technical Guide."

SCHOOL NAME AND W/L# (NEW)	
SCHOOL NAME AND W/L# (PREVIOUS)	
NAME OF EMPLOYEE	
EMPLOYEE (CSO)# (M-DCPS IF APPLICABLE)	
SOCIAL SECURITY#	
POSITION NAME AND <u>Job Code</u> (NEW)	
POSITION NAME AND <u>Job Code</u> (PREVIOUS)	
Office Use Only	
FP	DS
PC	ACES

\_\_\_\_\_  
 SCHOOL ADMINISTRATOR SIGNATURE

\_\_\_\_\_  
 DATE